

Substitute Form W-9 and Supplier Supplemental Form U.S. Individuals and Business Entities

Instructions

This form must be completed and submitted to Caltech Supplier Management. The information requested is required to add your company/business to the supplier database and payment systems. Upload completed form securely at https://pdropbox.caltech.edu or fax to (626) 229-9864. For your security, do NOT e-mail this form.

	Supplier/Payee Information
Legal Name	
(as registered with the IRS)	
Business Name/DBA (if different from above)	
Website/URL	
Remittance Address	
City/State/Zip	
	PO Contact
Contact Name	(if different)
Phone Number	Fax Number
D 3.6 11	E-Mail for PO
E-Mail Mailing Address	(if different)
Mailing Address (if different from above)	
City/State/Zip	
City, State, 21p	Federal Tax Classification (Check one)
T 41 14 140 1 T	·
Individual/Sole F	Proprietor C Corporation S Corporation
Partnership	Trust/Estate Other
LLC (C=C Corpo	oration, S=S Corporation, P=Partnership)
	Taxpayer Identification Number
Enter your TIN in the a avoid backup withholdi	appropriate box. The TIN provided must match the Legal Name above to ng. Select one only.
Federal Employer ID N	Number (FEIN) or
Social Security Numbe	r (SSN)
	Business Information
	ent of California but registered with the CA Secretary of State (SOS) to do tate. Submit CA FTB Form 590.
I provide items o	controlled under the International Traffic in Arms Regulations (ITAR).
1 provide items (Primary NAICS Code
DUNS Number	https://www.naics.com/search/
I do not have a I	DUNS Number

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NET15 (if enrolled in e-Pay progr				5	
		•	ent Method		
Dire	ct Deposit (EFT)		e-Pay (virtual can		Check
		Type of Ser	rvice or Paymer		
Suppli	ier/Goods	Services	Medical	Service	Legal/Attorney
Rent/	Lease	Prize/Award	1 R	oyalty	
Huma	ın Subject	Honorarium	. 0	ther	
	Ca	lifornia Sales &	& Use Tax Info	rmation	
I am a CA supplier and collect sales tax in CA.					Seller Permit Number
	ot a CA supplier bu x in CA.	ıt registered wi	th the CDTFA 1	to collect	
	t a CA supplier and	I am not register	red to collect sales	s tax in CA	
I do not	have a CA Seller's				
	=		tion – Federal		
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