

Mexico Automobile Insurance

MEXICO AUTOMOBILE INSURANCE

Insurance is for CALTECH-OWNED VEHICLES ONLY – provides comprehensive insurance, legal assistance, and travel assistance when traveling to Mexico.

- Insurance Carrier:
MacAfee & Edwards Inc.
700 South Flower Street, Suite 1216
Los Angeles, CA 90017
Ph: 213-629-9777
Fax: 213-629-9779
Email: info@macafeeandwards.com

1. **Process** –

- a) Prior to trip, please send an email to Darren Artura, Risk Manager, at darren.artura@caltech.edu with your contact information and the following information:
 - Number of days of travel
 - Dates of travel (beginning and end date)
 - Driver's name
 - Vehicle information – year, make, body, VIN or Plate No.
 - Caltech # of the vehicle
- b) Upon receipt of the information, Risk Management will provide a packet containing an Identification Card for Tourist Automobiles (certificate of insurance), rules for traveling in Mexico, and Emergency information.
- c) Risk Management will contact you to pick up the packet as soon as it's available.

NOTE: Please note the Travel Warnings located on the <http://travel.state.gov>.